

ARMY COMMUNITY SERVICE **Employment Readiness Program**

Training for April 2021

How to update the federal resume and analyze vacancy announcement.

Tuesdays, 13, 20 & 27 April at 9 a.m. and 1 p.m.

How to apply for federal jobs at USAJOBS.

Wednesdays, 21 & 28 April at 9 a.m. and 1 p.m.

Guidance to conduct your own resume assessment.

Thursdays, 22, & 29 April at 9 a.m. and 1 p.m.

Please call (787) 707-3365 or send an email at ivette.davila.civ@mail.mil for registration and instructions to virtually connect to these seminars/classes through Microsoft Teams or via teleconference.

ERP will offer workshops and resources through a virtual platform to assist you with your career plan and job search. Classes and seminars on self-assessment and career exploration, resume writing, interviewing techniques, dressing for success, networking, SBA orientation, Home Base Business, and entrepreneurship orientation.

