

ARMY COMMUNITY SERVICE

Employment Readiness Program

Training for March 2021

**Personalize your resume and analyze
vacancy announcement search for
keywords.**

Tuesdays, 9, 16 & 23 March
at 9 a.m. and 1 p.m.

**How to correctly complete the USAJOBS
application for federal jobs.**

Wednesdays, 10, 17, 24 and 31 March
at 9 a.m. and 1 p.m.

**Elements for resume review to conduct
your own assessment.**

Thursdays, 11, & 18 March
at 9 a.m. and 1 p.m.



Please call (787) 707-3365 or send an email at ivette.davila.civ@mail.mil for **registration and instructions** to virtually connect to these seminars/classes through Microsoft Teams or via teleconference.

