

# Army Spouse Employment, Career and Education Information

Supporting the employment and development of spouses ultimately contributes to improving quality of life and workforce readiness.

Your gateway to success begins with contacting a career coach with Military One Source that will assist in matching your interest, skills and goals to a career path or visit an Employment Readiness Specialist at your local Army Community Service (ACS).

## Employment Opportunities & Career Resources

American Corporate Partners  
<https://www.acp-usa.org/>  
Career One Stop-American Job Centers  
<https://www.careeronestop.org/LocalHelp/AmericanJobCenters/find-american-job-centers.aspx>  
Hiring Our Heroes  
<https://www.hiringourheroes.org/military-spouses/>  
Institute for Veterans and Military Families  
<https://ivmf.syracuse.edu/veteran-and-family-resources/starting-growing-a-business/>  
Military Benefits  
<https://militarybenefits.info/work-from-home-jobs-for-military-spouses-veterans/>  
Military Spouse  
<https://www.militaryspouse.com/>  
Military Spouse Corporate Career Network  
<https://www.msccn.org/>  
Military Spouse Employment Partnership  
<https://myseco.militaryonesource.mil/portal/msep/jobsearch>  
Military Transition  
<https://www.military-transition.org/spouse-resources.html#mentor>  
National Military Family Association, Spouse-Owned Business  
<https://scholarships.militaryfamily.org/spouse-owned-business-funding/>  
Operation We Are Here  
<http://www.operationwearehere.com/MilitarySpouseEmployment.html>  
USA Jobs  
<https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/military-spouses/>

## Education (Scholarships and More)

Army Emergency Relief (AER)  
<https://www.aerhq.org/Apply-for-Scholarship/>  
College Scholarships  
<http://www.collegescholarships.org/scholarships/spouse.htm>  
Department of Veterans Affairs Programs  
<https://www.va.gov/education/survivor-dependent-benefits/Fastweb>  
<https://www.fastweb.com/>  
Fisher House-Scholarships for Service  
<http://search.militaryscholar.org/>  
National Military Family Association  
<https://scholarships.militaryfamily.org/offers/nmfa-spouse-scholarship/>  
Military Benefits  
<https://militarybenefits.info/base-clubs-offer-scholarships-for-military-spouses/>  
Spouse Education & Career Opportunities (SECO)  
<https://myseco.militaryonesource.mil/portal/spouseprofile/spousefundingsources/searchresults>  
Spouse Education & Career Opportunities (SECO)-MyCAA  
<https://mycaa.militaryonesource.mil/mycaa/>

**Army Community Service (ACS) offers information on area employers, job networking groups and has computers, printers, fax machines, digital senders, and telephones to aid in the spouses' job search. Contact your local ACS today.**

## Military Spouse Preference

Military spouses serve a pivotal role in contributing to the financial and personal success of military families. In 2008, President Bush established Executive Order 13473, the noncompetitive appointing authority for certain military spouses that allowed hiring into permanent, term, or temporary positions in the Federal Government.

The intent was to assist military spouses gain employment with the Federal government as part of an effort to recruit and retain skilled and experienced members of the armed forces, and to recognize and honor the service of members injured, disabled or killed while on active duty. A spouse of a member of the Armed Forces now remains eligible for noncompetitive appointment (under E.O. 13473) for the duration of the spouse's relocation to the permanent duty station of the member.

Previously, military spouses were only eligible for appointment under the noncompetitive authority (E.O. 13473) for the first two years following the date of their sponsor's PCS orders. That is no longer the case and spouses of a member of the Armed Forces remain eligible for appointment the duration of the sponsor's tour. For more information, visit your local civilian personnel office.

## Nonappropriated Fund (NAF) Opportunities

**Are you a current NAF Child and Youth Program Assistant?** Child and Youth Services (CYS) Employee Assignment Tool (CEAT) enables current NAF employees in Child and Youth Program Assistant (CYPA) positions to voluntarily request a noncompetitive transfer to another Army installation at the same grade/pay level, without a break in service. Employees must register in CEAT to be considered eligible for a noncompetitive transfer. For more information, visit your servicing CPAC office.

**Do you live on post and interested in starting your own child care business?** Consider Family Child Care (FCC) opportunities. FCC was created with the military spouse in mind. The FCC provides support, free training, free referrals, free resources and child care subsidies. FCC continues to be a cost effective child care delivery system, offering parents quality programming at a 15% cost savings compared to child development centers. For more information on FCC opportunities, contact the Garrison CYS office.

## Military Spouse Licensing Reimbursement Program

Frequent moves can cause obstacles for spouses with occupational licenses. Many states help licensed military spouses by allowing for expedited applications, temporary licenses, or license reciprocity. In many circumstances, military spouses who move from one state to another because of change-of-station orders are eligible for reimbursement costs up to \$500. For more information, visit U.S. Department of Labor-Military Spouses,  
<https://www.veterans.gov/milspouses/>



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Army Community Service  
Fort Buchanan, PR  
Contact us at 787-707-3365 or  
email: [ivette.davila.civ@mail.mil](mailto:ivette.davila.civ@mail.mil)



## Fact Sheet

# My Career Advancement Account Helping Spouses Reach Career Goals

The My Career Advancement Account Scholarship is a workforce development program that provides up to \$4,000 of tuition assistance to eligible military spouses. The scholarship assists military spouses in pursuing licenses, certifications or associate degrees necessary to gain employment in an occupation or career field. Spouses may use their My Career Advancement Account Scholarship funds at any academic institution approved for participation in the scholarship.

### Fast Facts

**The My Career Advancement Account Scholarship provides a maximum tuition benefit**

**of \$4,000** with an annual fiscal year cap of \$2,000 to assist eligible military spouses who need professional credentials to meet their career goals. Annual cap waivers are available for licensure and certificate programs if there is an upfront tuition cost that exceeds \$2,000, up to the maximum education benefit of \$4,000.

### Who is eligible for the My Career Advancement Account Scholarship?

Spouses of service members on active duty in pay grades E-1 to E-5, W-1 to W-2 and O-1 to O-2 who have successfully completed high school and have the ability to request tuition assistance while their military sponsor is on Title 10 military orders are eligible. Spouses married to members of the National Guard and reserves in these same pay grades are eligible.

### Those who are *not eligible* include the following:

- Spouses who are married but legally separated, or under court order or statute of any state or U.S. territory, from a member of the armed forces on Title 10 orders
- Spouses whose National Guard or reserves military sponsor is in a warning orders or alert, post-deployment, demobilization or transition status

### The My Career Advancement Account Scholarship will NOT pay for the following:

- Tuition for courses and examinations not included in the spouse's Education and Training Plan and courses already started or completed by the spouse
- Reimbursements of any kind
- Books, supplies, equipment, uniforms, computers and electronic devices of any kind
- Student activities, events and entertainment
- Prepayment or deposits for future courses, unless costs are part of a block of study

*The My Career Advancement Account Scholarship will NOT pay for the following continued...*

- School or college level entrance examinations, comprehensive exams and related preparatory courses
- Courses, tests or fees normally paid by an employer as part of a job training program
- Fees of any kind, including but not limited to registration fees, technology fees, parking fees, etc.
- Nonacademic credit or ungraded courses, including courses taken on an audit basis or as an internship, practicum, apprenticeship or clinical supervision; also, nonacademic credit or ungraded orientation programs
- Courses taken more than one time, unless the My Career Advancement Account Scholarship has received a full refund from the school
- Academic credit by examination
- General studies, liberal arts and interdisciplinary associate degrees that do not have a concentration
- Personal enrichment courses, excluding academic credit or graded electives in the spouse's Education and Training Plan
- Transportation, lodging, child care and medical services
- Course extensions, except for approved hardship waivers
- Study-abroad programs, excluding programs of study offered by participating My Career Advancement Account Scholarship schools on overseas military installations
- Private licenses. For example, a private pilot's license would not be covered because it is for recreational use, but a commercial pilot's license would be covered because it would be used for an occupation.
- High school completion programs, including online high school completion programs
- Continuing education credits to maintain a standing in a professional organization

The My Career Advancement Account Scholarship program is part of the Department of Defense Spouse Education and Career Opportunities program that offers comprehensive coaching, information, tools and resources to support military spouse career exploration, education, training and licensing, employment readiness and career connections.

## How to establish an account with the My Career Advancement Account Scholarship

Spouses can visit the My Career Advancement Account Scholarship website at <https://mycaa.militaryonesource.mil/mycaa> and provide the required Spouse Profile information. All scholarship participants are required to use DS Logon to access their accounts. Military spouses enrolled in the Defense Enrollment Eligibility Reporting System, or DEERS, are eligible for a DS Logon account. For information about creating a DS Logon premium account, access the 'How do I use DS Logon to create and access My Career Advancement Account?' guide on the 'Resources' page: <https://mycaa.militaryonesource.mil/mycaa/resources>

## What about schools and organizations?

Schools interested in participating in the My Career Advancement Account Scholarship program can call 334-517-6160 option 2 for assistance or visit the 'For Institutions' resource page on the My Career Advancement Account Scholarship website at <https://mycaa.militaryonesource.mil/mycaa/school-resources/for-institutions> for program eligibility and participation information.

### Where to get additional information or assistance



**Contact a SECO career coach by calling Military OneSource at 800-342-9647**

Spouses with an established account with My Career Advancement Account Scholarship may use the Message Box feature to receive information and assistance quickly.



**Coaches are available**

**Monday through Friday**

7 a.m. to 10 p.m. ET

**Saturday**

10 a.m. to 5 p.m. ET

