

THE ARMY COMMUNITY SERVICE INVITES YOU TO THE EMPLOYMENT READINESS PROGRAM

DECEMBER TRAINING

Apply for jobs in USAJOBS:

Analyze the Vacancy Announcement, update the Federal Resume, and learn the important rules for Federal Jobs on **USAJOBS.COM**

**Tuesdays, 1, 8, & 15 December 2020
at 9 am and 1 pm**

**Strategies for Writing a Winning Federal Resume:
Wednesday, 16 December 2020
at 9 am and 1 pm**

Navigating USAJOBS to research, analyze and match
it to your resume

Thursdays, 10 & 17 December 2020 at 9 am

**For registration and instructions to virtually
connect to these seminars/classes through
Microsoft Teams or via teleconference
call (787) 707-3365 or send email at:
ivette.davila.civ@mail.mil**

ERP will offer workshops and resources through a virtual platform to assist you with career plan and job search. Classes and seminars on self-assessment and career exploration, resume writing, interviewing techniques, dressing for success, networking, SBA orientation, and entrepreneurship. Call or email to request an appointment based on your interest.

